

Application Checklist

The following documents are required for complete evaluation of your financing request. Submission of a **complete** Application with the required Checklist documentation will aid in the timely processing of your request. When possible, business documents should match latest date of submitted financial statements. Completion of this Checklist and the Application does not ensure approval of your Application.

Please attach the following documents for applicants and guarantors (as applicable):

	Attached	N/A
General		
1. Application – duly signed	<input type="checkbox"/>	<input type="checkbox"/>
2. \$150 Application Fee (make check payable to Acrecent Financial)	<input type="checkbox"/>	<input type="checkbox"/>
Business		
1. Financial Statements – previous 3 years (Balance Sheet, Income Statement, and Cash Flows)	<input type="checkbox"/>	<input type="checkbox"/>
2. Interim Financial Statement – within the last 3 months	<input type="checkbox"/>	<input type="checkbox"/>
3. Bank Account Statements – latest 3 months	<input type="checkbox"/>	<input type="checkbox"/>
4. Cash Flow Projections (only required for businesses operating less than 2 years and/or when historical repayment ability is not shown)	<input type="checkbox"/>	<input type="checkbox"/>
5. Operating Statistics (only if available)	<input type="checkbox"/>	<input type="checkbox"/>
6. List of Machinery & Equipment to be financed (including quotes or invoices)	<input type="checkbox"/>	<input type="checkbox"/>
7. Equipment Appraisals (only for used Equipment and when requested)	<input type="checkbox"/>	<input type="checkbox"/>
8. Accounts Receivable Aging – latest month available	<input type="checkbox"/>	<input type="checkbox"/>
9. Accounts Payable Aging – latest month available	<input type="checkbox"/>	<input type="checkbox"/>
10. Business Plan (only required for businesses operating less than 2 yrs) (Bus. Description, history, prod./services, market & competition, mgt.)	<input type="checkbox"/>	<input type="checkbox"/>
Personal		
1. Personal Financial Statement – within the last 6 months (for each individual owning 20% or more of the business)	<input type="checkbox"/>	<input type="checkbox"/>
2. Resumes – (only if available, for each individual owning 20% or more of the business)	<input type="checkbox"/>	<input type="checkbox"/>
Other Documents		
1. Relevant licenses and/or permits for the business	<input type="checkbox"/>	<input type="checkbox"/>
2. Partnership Agreement	<input type="checkbox"/>	<input type="checkbox"/>
3. Certificate of Incorporation	<input type="checkbox"/>	<input type="checkbox"/>
4. Articles of Incorporation	<input type="checkbox"/>	<input type="checkbox"/>
5. Certificate of Good Standing	<input type="checkbox"/>	<input type="checkbox"/>